



SEWCRSG Meeting

April 11, 2012
9:30 AM – 12:00 PM
Waukesha Police Department

MEETING SUMMARY

Future Meetings

- **Wednesday, June 13, 2012:** The next SEWCRSG meeting is scheduled for Wednesday, June 13, 2012 from 9:30 am - 12:00 pm at the Waukesha Police Department located at 1901 Delafield Street, Waukesha, WI 53186.

February 8, 2012 Meeting Summary

- The February 8, 2012 Meeting Summary was distributed and reviewed.
- Gene Oldenburg motioned to approve the meeting summary. Kevin Williams seconded the motion and the motion passed unanimously.

Treasurer's Report

- A Treasurer's Report for February 8, 2012 to April 11, 2012 was presented. The beginning balance was \$1,153.98. Total income during this period was \$255.00 for dues. Total expenditures during this period were \$95.88; \$12.00 for meeting refreshments and \$83.88 for the website renewal. The ending balance was \$1,313.10 with \$57.19 in cash and \$1,255.91 in the checking account.
- Brian Jansen motioned to approve the treasurer's report. Kevin Williams seconded the motion and the motion passed unanimously.

Updates

WI-TERT

- Jill Raffay provided an update on WI-TERT.
- The steering committee recently met to discuss the next steps for WI-TERT and it was determined that an in-service for all members should be scheduled.
- Connie Catterall has officially resigned from her position of President and has transitioned all of the paperwork to the steering committee.
- A SIMCOM training is scheduled in Jefferson County and 10 WI-TERT team members have been committed to assisting.

9-1-1 Legislation

- Wendy Maechtle provided an update on the 9-1-1 Legislation.
- It is anticipated that a legislative study group will be organized and authorized. This group will be able to discuss legislature changes later this year.
- It is still desired to have 9-1-1 technology funded through a surcharge to all users. Unfortunately, at this time no legislators are supporting state funding of 9-1-1.

NENA/APCO

- The WI-NENA spring training was held April 10, 2012. The Telecommunicator of the Year Award was presented during lunch. Scott Aldrich, a WI-TERT member, was one of the selected individuals to receive the award.
- The joint WI-NENA/WI-APCO conference will be held at the Kalahari Resort Convention Center in Wisconsin Dells on October 7-10, 2012.

TIME Program

- Eve Schnell provided an update on the TIME Program.
- The Emergency Traffic Control and Scene Management Guidelines have been updated and printed. The supporting training materials and field operations guide are still being developed. All materials can be ordered through the STOC free of charge.
- The TIME Program is again partnering with the Wisconsin State Patrol Bureau of Transportation Safety (BOTS) and will be hosting three TIM Tracks at the Governor's Conference on Highway Safety. This conference will be held at the Chula Vista Resort Convention Center in the Wisconsin Dells on August 28-29, 2012.
- The TIME Program and TIME Standing Committee are looking to initiate a TIM Coalition. The intent of the coalition is to gain support for the TIME Program and TIME initiatives from statewide safety associations.
- The next SE Region TIME Meeting is scheduled for Wednesday, May 2, 2012 at the WisDOT Statewide Traffic Operations Center.

WisDOT Maintenance/Regional Incident Management Coordinator (RIMC)

- Dennis Schmunck provided a WisDOT Maintenance/RIMC update.
- Because of the lack of snow and icing this winter, most county highway departments have an excess of salt and are trying to divert or cancel deliveries because of lack of storage space.
- WisDOT RIMCs recently participated in a spring training/exercise. The goal of these sessions is to refresh RIMCs on their roles and identify potentially odd scenarios they may be encountered with and how to best deal with those.
- Would like to do more outreach for the STOC to be notified when an incident impacts a state lane or ramp for 30 minutes or more; still not being notified all the time; that's where 511 is being populated

Regional Statewide Communications Interoperability Plan (RSCIP)

- Gene Oldenburg provided an update on the RSCIP.
- The last regional interoperability council meeting was held March 12, 2012.
 - The group worked to develop a policy requiring agency participation as it is a grant requirement for this program.
 - The group was also surveyed as to which tasks are most important to focus on.
 - A data collection form has been developed and distributed to all contacts in the region. The form requests interoperability information that will be incorporated into the communication asset/survey mapping (CASM) tool.
 - Once interoperability information has been populated into CASM, it can be utilized to export information tables to be incorporated into the TICP.
- There may be some grants available at the state level to support safe guidance for emergency communication. A list summarizing funding priorities has been developed.
- It was mentioned that OJA grants require an agency to have the 24 state mandated interoperability channels. For WISCOM grants, statewide and regional interoperability channels must be programmed into the radios.
- Radio channel naming standards project
 - The final version was presented to and approved by the interoperability council on March 29.
 - This document provides recommended channel naming standards and it is not mandatory for organizations to comply with these recommendations.
 - These standards are being adopted by and will be in use by those on the WISCOM system.
- An OJA grant has been supplied to provide funding for the initial development of a communications user's manual. The manual will be an information radio guide for end users.
- The next regional interoperability council meeting is scheduled for September 12, 2012.

WISCOM

- James Westover provided an update on WISCOM.
- The system was accepted from the vendor on March 1, 2012. The system is set to “go live” on April 30 and will be ready for mission critical use on May 1, 2012.
- OJA’s sustainability group is still working to develop a fee structure for daily users. If an agency is identified as a daily user these fees will not go into effect until 2015 but having the documentation available will be beneficial to end users.
- At the end of April it is anticipated that 65 or 66 county PSAPs will have some connectivity.
- At this time, 74 core sites are active and about 7,000 radios are turned on and active on the system.
- An 800 MHz system will be operational and will allow agencies in the SE region with the 800 trunking system to have access to WISCOM.

Sub-Committee Breakout Sessions

Interoperability Committee

- Pursuit Policies
 - Dodge County - does not have a dedicated chase channel.
 - Kenosha County - have decided to use WISPERN, Sheriff1, or KPD1 and do allow other agencies to talk on these channels as well.
 - Milwaukee County - the dedicated channel is F2.
 - Ozaukee County - pursuit policy was provided to the group. They have a dedicated 800 channel and dispatchers are aware of how to patch to other agencies if necessary. Wisconsin State Patrol also has access to Ozaukee County radios for enhanced communication.
 - Walworth County - does not have a dedicated chase channel.
 - Washington County - does not have a dedicated chase channel.
 - Waukesha County - there is a county-wide chase channel and there is the ability to patch together frequencies to allow others access to this channel

Training and Outreach Committee

- ‘Radio 101’ training course
 - The group would like to host at least one session this year around September.
 - If the date selected coincides with WISCOM train-the-trainers that are being scheduled, the two trainings could be held on the same day or combined.
 - To increase the number of individuals that can attend the training session, it may be beneficial to consider using a larger area and hosting as just a communication session without the command post.
- AT&T Webinars
 - The first sessions were held in early March and focused on Femtocells.
 - There was little participation but that may have been attributed to limited information/reminders being distributed.
 - The group would like to consider hosting additional webinars but will ask people to RSVP. If an individual or agency indicates that they would like to participate, a calendar invite with the call-in information will then be provided to them.
- Customer Service and Shift Work Training
 - This course was held a few years ago but received good participation and feedback so the committee would like to investigate repeating.
 - This would be a low-cost all day training and lunch would be provided.
 - Jill Raffay will work to identify a date, time and location for this training.

- Outreach
 - SEWCRSG and WI-TERT would like to staff a booth at the 2012 WI-NENA/WI-APCO Fall Conference and Trade Show.
 - The organizations would also like to staff a booth at the 38th Annual Governor's Conference on Highway Safety.
 - Wendy Maehtle will look into placing these requests.

New Business

2012 Officers

- During the last SEWCRSG Committee Meeting, Officers were elected. Jason Bauknecht was elected as the new secretary. However, based on the bylaws, only an individual who is on the Board of Directors can be an officer.
- A new secretary will need to be elected and the committee is welcoming nominations.

Dodge County

- The committee decided that they would like to consider including Dodge County as an active member.
- The SEWCRSG Board of Directors will schedule a meeting to vote on this issue.

Website

- The website was recently renewed for an additional year. The committee would like to consider the option of renewing in bulk as it may reduce cost. Wendy Maehtle will review the costs and bring them to the group for further discussion.
- The WI-TERT domain name is also up for renewal and has typically been paid through the SEWCRSG. This renewal would cost \$14.99/year. This topic will be discussed at the next SEWCRSG committee meeting.

October 2012 Meeting

- The meeting originally scheduled for October 10, 2012 occurs during the WI-NENA/WI-APCO joint conference.
- The meeting attendees agreed to change the meeting date to October 17 and the meeting will still be held at the Waukesha Police Department.

Next Meeting

- The next meeting is scheduled for Wednesday, June 13, 2012 and will be held at the Waukesha Police Department.

Adjourn

- Gene Oldenburg motioned to adjourn the meeting. Jill Raffay seconded the motion and the meeting was adjourned at 11:24 am.



Southeast Wisconsin Communications Resource/Support Group

SEWCRSG Meeting

Wednesday, April 11, 2012
 9:30 AM – 12:00 PM
 Waukesha Police Department

ATTENDANCE RECORD

Name	Agency	Phone	E-mail
Wendy Maechtle	Ozaukee County Sheriff's Office	(262) 284-8459	wmaechtle@co.ozaukee.wi.us
Terry Hansen	Menomonee Falls Police Dept	(262) 532-8703	thansen@menomonee-falls.org
Eve Schnell	WisDOT - STOC	(414) 227-2156	eschnell@hntb.com
Dennis Schmunck	WisDOT - RIMC/Maintenance	(414) 750-1563	dennis.schmunck@dot.wi.gov
Kevin Williams	Walworth County Sheriff's Dept	(262) 903-8244	kwilliam@co.walworth.wi.us
Vicki Lessard	Dodge County Sheriff's Dept	(920) 386-3726	vlessard@co.dodge.wi.us
Suzanne Reissman	Dodge County Sheriff's Dept	(920) 386-3726	sreissmann@co.dodge.wi.us
James Pfister	Oconomowoc Police Dept	(262) 569-3250	jpfister@oconomowoc-wi.gov
Brian Jansen	Waukesha Police Dept	(262) 524-3921	bjansen@ci.waukesha.wi.us
Horace Staples	Kenosha County Sheriff's Office	(262) 605-5127	horace.staples@kenoshacounty.org
Hugh Morris	Milwaukee Count	(414) 278-2055	hmorris@milwcnty.com
Gene Oldenburg	SE Region Interoperability Coordinator	(414) 248-1418	golden@milwaukee.gov
James Westover	Wisconsin Office of Justice Assistance	(608) 266-9570	james1.westover@wi.gov
Jill Raffay	Washington County Sheriff's Dept	(262) 335-4398	jill.raffay@co.washington.wi.us
Kate Beinecke	AT&T	(414) 678-4986	kb5174@att.com