



SEWCRSG Meeting

Thursday, April 8, 2010

9:30 AM – 12:00 PM

Wisconsin State Patrol – Waukesha Post

MEETING SUMMARY

Future Meetings

- **April 21, 2010:** The next SE Region TIME meeting is scheduled for Wednesday, April 21, 2010 from 9:00 am - 12:00 pm at the WisDOT STOC located at 433 West St. Paul Avenue, Suite 300, Milwaukee, WI 53203.
- **June 9, 2010:** The next SEWCRSG Committee Meeting is scheduled for Wednesday, June 9, 2010 from 9:30 am - 12:00 pm at the Wisconsin State Patrol Waukesha Post located at 21115 Highway 18, Waukesha, WI 53186.

February 18, 2010 Meeting Summary

- The February 18, 2010 Meeting Summary was distributed and reviewed.
- At the February 18th meeting the next meeting date had initially be scheduled for March 25, 2010. However, the meeting was cancelled and then rescheduled for April 8, 2010. This information does not need to be altered in the meeting summary.
- Richard Tuma motioned to approve the meeting summary as submitted. Wendy Maechtle seconded the motion and the motion passed unanimously.

Treasurer's Report

- Wendy Maechtle provided the Treasurer's Report for February 18, 2010 to April 8, 2010. The beginning account balance was \$1,030.49. During this time period, the total income received was \$45.00 in dues. Total expenditures were \$20.00 for meeting refreshments, \$98.82 for the external hard drive, and \$67.10 for the Web site renewal fees. The ending account balance was \$889.57 with \$64.02 in petty cash and \$825.55 in the checking account.
- Richard Tuma motioned to approve the Treasurer's Report. Heidi Mueller seconded the motion and the motion passed unanimously.

Updates

WI-TERT

- The first WI-TERT Team Member In-Service is scheduled for May 11, 2010. The class will be paid for and sponsored by the WI-APCO and WI-NENA chapters. Current WI-TERT members have been receiving correspondence regarding the in-service from their regional coordinators.
- A WI-TERT Team Member Basic Training course is scheduled for June 3-4, 2010 at the Wisconsin State Patrol Academy in Tomah. A teletype with the course information will be sent out and will include all of the registration information.
- A WI-TERT Team Member Basic Training was held March 8-9, 2010 and was a very successful course. This training session had 11 attendees and most have already submitted their commitment letters.
- The WI-TERT Steering Committee is looking to OJA for grant funding to support the team member classes, similar to what was utilized over the last year.
- WI-TERT members attended and staffed a booth at the the Governor's Conference on Emergency Management. The Cudahy Fire was debriefed during the conference.

NENA/APCO

- The 2010 WI-APCO/WI-NENA Training and Award Ceremony is scheduled for Wednesday, April 14, 2010 in Stevens Point. The meeting will be held from 12:00 pm to 1:00 pm. The telecommunicator awards will be distributed at this time. A training session sponsored by WI-NENA and led by Success Communications will be held over the rest of the day. Additional information can be accessed at www.winena.org.
- Telecommunicator Week is April 11-17, 2010.
- IL-NENA was issued a \$10,000 fine for misuse of funds. The organization had quite a bit of funds in their account and they were using it to purchase unacceptable items.
- The WI-NENA Fall Conference is scheduled for October 24-27, 2010 at the Kalahari Resort in the Wisconsin Dells.
- The 2010 APCO Conference and Expo is scheduled for August 1-4, 2010 in Houston, Texas. Pre-conference classes will also be held prior to the conference.

TIME

- The next SE Region TIME Meeting is scheduled for Wednesday, April 21, 2010.
- The TIME Program is working to update WisDOT's Emergency Traffic Control and Scene Management Guidelines. If anyone has comments on the current guidelines document, please pass them along to Paul Keltner or Eve Malin. Prior to finalization, the draft will be sent out to all of the TIME Program stakeholders for review and comments.
- The Freeway Service Team (FST) Request for Bid was issued and bids were due April 7, 2010. The new contract for the I-94 N-S route in Milwaukee County should be awarded soon.

WisDOT Maintenance and Regional Incident Management Coordinators (RIMC)

- WisDOT's RIMCs have received approval to have State Patrol radios installed in their vehicles. At this time, they are waiting for assistance from State Patrol.
- The radios will be VHF. However, there may be issues with RIMCs communicating with agencies on the 800 trunking system. This will need to be resolved.
- RIMCs have been participating in the development of the emergency response planning for the Mitchell Interchange Tunnels. The SEWCRSG should look at having contingency plans in place for when incidents occur in the tunnels.

9-1-1 Legislation

- At the last meeting it was brought up that legislators are looking into using transcripts instead of tapes for providing information on 9-1-1 calls. At this time, tapes can be provided and are sufficient. However, under the new legislation, tapes would no longer be acceptable and the recording would need to be transcribed. Currently, under open records, agencies cannot pay for someone to listen to the recordings and type up the transcripts and this shift could become costly for organizations.
- There has not been any movement to reinstate the 9-1-1 legislation. Initially, the legislation was directed to provide 9-1-1 revenue back to the counties. This may still occur but there is nothing in place at this time and there doesn't seem to be anything on the horizon.
- Agencies are still able to apply for federal funds but most require the applying agency to provide a 20-30% match.

Interoperability Committee

- Multi-Jurisdictional Communications Plan During Pursuits
 - The goal of this discussion is to identify what the frequencies are in common between the counties.
 - Having this information readily available would be beneficial for dispatchers during a pursuit that extends over multiple counties.

- Statewide Radio System
 - The statewide system will be a trunking system
 - It is intended that there be a plan for interfacing with different systems
 - Carl Guse will be asked to attend an upcoming meeting to provide more insight into the status of the statewide system
- Digital Conversion
 - Waukesha County and Kenosha County intend to transition to all digital communications
- Wisconsin State Patrol
 - Will transition to the statewide radio system when it is implemented
 - The radios will still be VHF but changing systems should help with connectivity
 - Has a MARC repeater
- WisDOT RIMCs
 - Currently have VHF radios
 - Can be patched in, similar to how State Patrol would be patched in
- Waukesha County
 - Has the capability to patch in Wispern and Milwaukee's Chase Channel
 - Has a VHF overlay which includes Wispern, VTAC, and MABAS frequency
- Kenosha County
 - Has patching capabilities but have run into problems patching analog and digital
 - Has a MARC repeater
- Washington County
 - Moving towards a trunked VHF system
- Oak Creek Police Department
 - Has limited patching capabilities
 - Has the ability to patch to surrounding jurisdictions including Milwaukee County Sheriff and Oak Creek Fire
- ARES/RACES
 - Has patching capabilities
 - May not be used for a pursuit as it would be too short-term
- Once all patching capabilities have been identified, a training should be developed that is applicable for all end-users.
- **AI:** Everyone to send Connie what frequencies/system they have, patching capabilities and patching protocols

Training and Outreach Committee

- Wayne Sheppard with NCMEC does not have any availability in 2010 to host another training in WI. Wendy may work with him to get a training session scheduled in 2011.
- The committee is still going to look into holding two trainings in 2010.
- The committee would like to consider providing an award for two individuals to attend the WI-NENA conference in October, similar to what was done last year. The award would cover registration and lodging fees for each of the recipients.
- Winners will be required to provide a summary of their experience after the conference.
- An award application will be developed and distributed to eligible applicants via teletype.
- The committee would like to consider opening up this award opportunity only to voting members. This is something that will need to be discussed and voted on before distributing the award notification.
- The 2009 SEWCRSG Annual Report and 10 Year Summary need to be distributed to everyone.

New Business

Web Site Update Review

- The new Web site is up and live.
- The group is concerned about the white space on the right side of the screen as it looks as though the site did not load properly.
- Any additional comments can be sent to Connie Catterall.

Dues Notices / Membership Classifications

- Dues notices for 2010 have not yet been sent out and will not be sent until the membership categories have been defined.
- As part of the WI-TERT MOU, WI-TERT members are required to be members of SEWCRSG, NENA or APCO. Seeing as SEWCRSG is the least expensive organization, many individuals would like to become members of SEWCRSG.
- There will now be three membership categories: voting members, non-voting members and WI-TERT associate members.
- WI-TERT associate members will not receive voting rights and will only be SEWCRSG members as long as they are active WI-TERT members. Associate members will be granted membership if they pay a one-time associate member fee of \$15.
- The Dues Notices for 2010 will be sent to everyone on the distribution list.
- Richard Tuma motioned to present the creation of an associate membership for WI-TERT members to the board. Wendy Maechtle seconds to present this motion to the board. The membership categories will be voted on at a Board of Directors meeting.

RIMC Information

- Regional Incident Management Coordinators (RIMCs) serve as WisDOT's 24/7 first responder for incidents that involve state-owned infrastructure.
- RIMCs can assist with overseeing traffic control and scene management efforts, assessing and monitoring infrastructure integrity, and coordinating resources.
- In regard to traffic incidents, RIMCs are typically contacted when the STOC is notified of an incident that is blocking a lane or ramp and anticipated to last 2 hours or longer.
- The STOC Overview Brochure and business card were distributed to the group. This brochure contains information about the RIMCs. It would be beneficial to pass this information out to dispatchers so they know why RIMCs may be calling in for information.

Next Meeting

- The next meeting will be on Wednesday, June 9, 2010 at the Wisconsin State Patrol - Waukesha Post from 9:30 am to 12:00 pm.

Adjourn

- Wendy Maechtle motioned to adjourn the meeting and Jill Raffay seconded the motion. The motion passed unanimously and the meeting was adjourned at 11:59 am.



Southeast Wisconsin Communications Resource/Support Group

SEWCRSG Meeting

Thursday, April 8, 2010

9:30 AM – 12:00 PM

Wisconsin State Patrol – Waukesha Post

ATTENDANCE RECORD

Name	Agency	Phone	E-mail
Wendy Maechtle	Ozaukee County Sheriff's Dept	(262) 284-8459	wmaechtle@co.ozaukee.wi.us
Heidi Mueller	Milwaukee Fire Dept	(414) 286-5351	hjmuell@milwaukee.gov
Terry Hansen	Menomonee Falls Police Dept	(262) 532-8700	thansen@menomonee-falls.org
Jill Raffay	Washington County Sheriff's Dept	(262) 335-4398	jill.raffay@co.washington.wi.us
Kate Beinecke	AT&T	(414) 678-4986	kb5174@att.com
Becky Leigh	Oak Creek Police Dept	(414) 766-7687	rleigh@oakcreekwi.org
Richard Tuma	Waukesha County	(262) 446-5075	rtuma@waukeshacounty.gov
Sherri Stigler	Waukesha County	(262) 446-5075	sstigler@waukeshacounty.gov
Brian Jansen	Waukesha Police Dept	(262) 524-3831	bjansen@ci.waukesha.wi.us
Dennis Schmunck	WisDOT - Maintenance/RIMC	(414) 750-1563	dennis.schmunck@dot.wi.gov
Horace Staples	Kenosha County Sheriff's Dept	(262) 605-5127	hstaples@co.kenosha.wi.us
Joshua Nielsen	Kenosha Joint Services	(262) 605-5007	jdn211@kccjs.org
Eric Wagner	Wisconsin Emergency Management	(608) 242-3309	eric.wagner@wi.gov
Eve Malin	HNTB - STOC	(414) 227-2156	emalin@hntb.com
Gary Payne	WI ARES/RACES	(262) 594-2795	n9ve@centurytel.net
Connie Catterall	Wisconsin State Patrol	(262) 785-4700	connie.catterall@dot.state.wi.us