



SEWCRSG Meeting

Wednesday, March 16, 2011

9:30 AM – 12:00 PM

WisDOT Statewide Traffic Operations Center

MEETING SUMMARY

Future Meetings

- **March 23, 2011:** The next SE Region TIME meeting is scheduled for Wednesday, March 23, 2011 from 9:00 am - 12:00 pm at the WisDOT STOC located at 433 West St. Paul Avenue, Suite 300, Milwaukee, WI 53203.
- **May 11, 2011:** The next SEWCRSG meeting is scheduled for Wednesday, May 11, 2011 from 9:30 am - 12:00 pm at the WisDOT STOC located at 433 West St. Paul Avenue, Suite 300, Milwaukee, WI 53203.

December 7, 2010 Holiday Luncheon Summary

- The December 7, 2010 Holiday Luncheon Summary was distributed and reviewed.
- Kate Beinecke motioned to approve the meeting summary. James Westover seconded the motion and the motion passed unanimously.

2010 SEWCRSG Annual Report

- The 2010 SEWCRSG Annual Report is still being updated.
- It is anticipated that the annual report will be updated prior to the next meeting.

Treasurer's Report

- A Treasurer's Report was not presented at this meeting.
- A comprehensive report will be presented at the next meeting.

Updates

WI-TERT

- WI-TERT team members were deployed to assist at the Capitol.
 - Capitol Police only have 6 dispatchers and needed assistance with the increased activity due to the protesting.
 - WI-TERT members were requested for deployment on February 15. The deployment extended until March 5. During this period, 25 shifts were covered by 12 members. Communications Unit Leaders (COM-Ls) also assisted at the Capitol during this period.
 - WI-TERT members were requested back at the Capitol by Wisconsin Emergency Management on March 10. During this period members assisted until March 13.
 - During the second call out, one individual covered a shift inside the Capitol Building as well.
 - A debrief meeting for the regional coordinators has been scheduled for March 16. A separate debrief meeting will be scheduled for the members at a later time.
- A SIMCOM (simulation communication) Exercise is scheduled for April 13-15 in Madison.
 - The exercise is intended to bring together individuals from different areas and different disciplines to discuss communication assets and practice communicating.
 - Approximately 12 WI-TERT members will be attending the exercise.
 - It is anticipated that at least 30 different groups will be involved including resources from Illinois, FEMA, the US military, the Mexican Navy and Army and others.

- A WI-TERT in-service is tentatively planned for May. A date has not yet been determined.
- At this time, no Team Member Basic Training Courses have been scheduled. The group is looking into additional funding and will then determine if and when additional course should be scheduled.

NENA/APCO

- The Telecommunicator of the Year Award will be presented on April 14, 2011.
- WI-NENA Fall Conference and Trade Show is scheduled for October 23-26, 2011 and will be held at the Kalahari Resort in Wisconsin Dells, WI.

TIME

- The next SE Region TIME Meeting is scheduled for Wednesday, March 23, 2011 and the WisDOT STOC.
- Efforts to update the Emergency Traffic Control and Scene Management Guidelines document and support materials continue. Once the final draft is together it will be distributed via e-mail to all stakeholders to review and provide final comments on.
- Copies of the TIME Procurement List were distributed to attendees. The list was finalized in January and distributed via e-mail to stakeholders statewide. The list contains traffic control and safety products that can be purchased at a discounted price. If anyone would like a copy of the TIME Procurement List, please contact Eve Malin.

Sub-Committee Breakout Sessions

Training and Outreach Committee

- The committee would like to schedule a 'Radio 101' training course.
 - This would be a full day course with the first half occurring in the classroom and the second half being hands-on.
 - The committee may look to schedule this training at the beginning of September.
 - Potential locations are the Waukesha Police Department, the Wisconsin State Patrol - Waukesha Post, or Waukesha Communications Center.
- Another potential training would be the weather training for dispatchers. This course was held a few years ago and may be beneficial to put on again.
- The committee determined that it would be beneficial to develop a calendar to be housed on the SEWCRSG website. The calendar should have dates for all of the upcoming conferences that committee members may be interested in as this would assist with scheduling trainings and meetings.

Interoperability Committee

- Another topic the interoperability committee would like investigate this year is what issues may be encountered while agencies narrowband.
 - The state plan is to have radios narrowbanded between April and November 2011.
 - A wide band signal coming into a narrow band system may not cause communication issues. However, a narrow band signal coming into wide band may create communication issues, mainly difficulty hearing.
 - The current mandate is that all agencies should be switched over by January 1, 2013.
 - Committee members shared the following information: City of Racine is narrowbanded; Racine County anticipates to be narrowbanded by November; Kenosha and Washington Counties will work on narrowbanding in 2012.
- It is still a main concern of the interoperability committee to determine how agencies can communicate if an incident/response expands into multiple counties/jurisdictions. It is important to look into sharing policies that agencies may have in place already.

- Until CASM (communication asset survey and mapping) can be utilized, the committee would like to develop a matrix identifying what channels agencies can use to communicate with one another and who has patching capabilities.
- Work on getting WISE extracted and put onto our web site
 - Meeting attendees agreed that reinvigorating WISE may be the best method to accomplish this.
 - Surveys that were previously collected should be sent back to their respective agencies asking them to make any applicable changes and send back.
 - Connie Catterall will check in with Jason Zehring and Eric Hanson to see if the old WISE site can be extracted and housed on the SEWCRSG site
- The question was brought up as to what is the best method to distribute information on roadway closures. For state and major roadways, the STOC can be contacted and the information can be posted on 511. For other roadways, this information will have to be handled locally.

New Business

2011 Executive Officers

- A teleconference with the board of directors will be held April 19 to elect new executive officers.
- Individuals who are currently officers will be asked to stay if they would like to. Empty positions, such as President, will also need to be filled.

Racine County Communications Center

- The Racine County Communications Center has been renovated. There are now 14 work stations and dispatch services for the majority of municipalities now occur out of the center. The new phone number for the center is 262-886-2300.

Adjourn

- Kate Beinecke motioned to adjourn the meeting. Robert McNown seconded the motion and the motion passed unanimously.
- The meeting was adjourned at 11:27 am.



Southeast Wisconsin Communications Resource/Support Group

SEWCRSG Meeting

Wednesday, March 16, 2011

9:30 AM – 12:00 PM

WisDOT Statewide Traffic Operations Center

ATTENDANCE RECORD

Name	Agency	Phone	E-mail
Brian Jansen	City of Waukesha Police Dept	(262) 524-3831	bjansen@ci.waukesha.wi.us
James Westover	Wisconsin State Patrol - Waukesha Post	(262) 785-4711	james.westover@dot.wi.gov
Joshua Nielsen	Kenosha City/County Joint Services	(262) 605-5007	jdn211@kccjs.org
Connie Catterall	WisDOT - STOC	(414) 702-5563	connie.catterall@dot.wi.gov
Eve Malin	WisDOT - STOC	(414) 227-2156	emalin@hntb.com
Jill Raffay	Washington County Sheriff's Dept	(262) 335-4398	jill.raffay@co.washington.wi.us
Tom Christensen	Racine County Communication Center	(262) 833-8737	thomas.christensen@goracine.org
Kate Beinecke	AT&T	(414) 678-4986	kb5174@att.com
Robert McNown	City of Monona	(262) 370-0606	rmcnown@ci.monona.wi.us