



SEWCRSG Meeting

Thursday, February 18, 2010
9:30 AM – 12:00 PM
Wisconsin State Patrol – Waukesha Post

MEETING SUMMARY

Future Meetings

- **March 10, 2010:** The next SE Region TIME meeting is scheduled for Wednesday, March 10, 2010 from 9:00 am - 12:30 pm at the WisDOT STOC located at 433 West St. Paul Avenue, Suite 300, Milwaukee, WI 53203. This meeting is being held in conjunction with the first I-94 N/S Freeway Project Mitchell Interchange Tunnels Emergency Response Plan Workshop.
- **April 8, 2010:** The next SEWCRSG Committee Meeting is scheduled for Thursday, April 8, 2010 from 9:30 am - 12:00 pm at the Wisconsin State Patrol Waukesha Post located at 21115 Highway 18, Waukesha, WI 53186.

Closed Board Meeting Summary

- The Board met just prior to this meeting for the purpose of electing a 2010 Executive Board. The results of the election are as follows:
 - President - Connie Catterall
 - Vice President - Jill Raffay
 - Treasurer - Wendy Maechtle
 - Secretary - Paul Keltner
- The board also discussed filling the now vacant Walworth County representative position.

October 21, 2009 Meeting Summary

- The October 21, 2009 Meeting Summary was distributed and reviewed.
- Richard Tuma motioned to approve the meeting summary. Wendy Maechtle seconded the motion and the motion passed unanimously.

2009 Holiday Luncheon Meeting Summary

- The 2009 Holiday Luncheon Meeting Summary was distributed and reviewed.
- Richard Tuma motioned to approve the meeting summary. Wendy Maechtle seconded the motion and the motion passed unanimously.

2009 Annual Report

- The final draft of the 2009 Annual Report was distributed and reviewed. A draft was distributed at the holiday luncheon but it did not include the Treasurer's Report.
- The following suggestions were proposed and will be incorporated into the final version:
 - In the WI-TERT section, the third bullet should be changed from 'conducted 3 WI-TERT' to 'conducted three WI-TERT'.
 - The logos should be cleaned up and clearer for posting and printing.
- Wendy Maechtle motioned to approve the 2009 Annual Report pending the changes. Richard Tuma seconded the motion and the motion passed unanimously.
- The updated annual report will be distributed with the next summary.

10 Year Anniversary Summary

- The 10 Year Anniversary Summary was distributed and reviewed. This was also distributed at the holiday luncheon and no changes have been made.
- Bob Kacmarcik motioned to approve the summary. Richard Tuma seconded the motion and the motion passed unanimously.

Treasurer's Report

- Wendy Maechtle provided the Treasurer's Report for December 11, 2009 to February 18, 2010. The beginning account balance was \$855.49. During this time period, the total income received was \$15.00 in dues, \$240.00 in training registration fees and \$445.00 in holiday luncheon fees. Total expenditures were \$10.00 for a training registration refund, \$65.00 for holiday luncheon expenses, and \$450.00 to Bravo Cucina for the luncheon. The ending account balance was \$1030.49 with \$84.02 in petty cash and \$946.47 in the checking account.
- Richard Tuma motioned to approve the Treasurer's Report. Bob Kacmarcik seconded the motion and the motion passed unanimously.

'Who's in Charge in a Disaster?' and 'Ham Radio Operator Ready to Help in Disasters' Article Discussion

- Two articles regarding disaster response were distributed to the group.
- The article 'Who's in Charge in a Disaster', which covers roles during a disaster, was posted in Emergency Management Blogs and discusses general concerns when responding to uncommon incidents.
- The article 'Ham Radio Operator Ready to Help in Disasters' was posted on HeraldNet. The article discusses the utilization of ham radio operators and the benefits that they can provide. A number of counties do have ham radio operators that can be called in to assist with communications and most EOCs have spots designated for ham radio operators.
- Due to recent earthquakes, the group may want to consider the impact an earthquake could have on our region, whether directly or indirectly through people flooding into the area.
- An exercise is being planned for 2011 that will focus on roles during a disaster.

TIM Performance Measures Discussion

- Katie Belmore distributed a brochure on TIM Performance Measures which was published by FHWA.
- Wisconsin recently participated in an 11 state focus state initiative that was formed to develop and test consensus-based, multi-agency performance measures for TIM.
- The 11 states reached consensus on three program-level TIM performances measures as follows:
 - Roadway Clearance Time - time between first recordable awareness of incident by a responsible agency and first confirmation that all lanes are available for traffic flow.
 - Incident Clearance Time - time between first recordable awareness of incident by a responsible agency and time at which the last responder has left the scene
 - Secondary Crashes - number of unplanned crashes beginning with the time of detection of the primary incident where a collision occurs either a) within the incident scene or b) within the queue, including the opposite direction, resulting from the original incident.
- In recent years a focus has been placed on using performance measures to demonstrate the value and/or benefit of public programs.

- TIME Program leadership would like to take a proactive approach by identifying possible methods for accomplishing the above performance measures before they become a requirement.
- The STOC does receive some information through CAD links and phone calls. However, STOC Operators have many responsibilities and may not always record response/clearance times immediately. Therefore, it may be more accurate if public safety CAD data is utilized.
- Most response agencies' CAD data includes time stamps of when they receive notification of an incident and when it was cleared. However, retrieval of this data is not typically automated; instead retrieval would require manual review of the CAD record.
- The TIME Program may also contact TraCS (Traffic and Criminal Software) personnel. Wisconsin is currently in the process of updating their TraCS software and this may be a good time to try and get fields to support these measures added.
 - A problem with the current TraCS setup is that it will not tell you when all responders have left an incident scene.
 - Clear definitions for the measures would need to be provided.
 - Eugene Neyhart of Menomonee Falls PD may be able to provide a contact at TraCS.
- Based on these initial discussions, the TIME Program will likely focus on major incidents to begin with. Data will be gathered from the law enforcement agencies and the STOC.

Updates

WI-TERT

- The next WI-TERT Team Member Basic Training course is scheduled for March 8-9, 2010 at the State Patrol Academy in Tomah.
- At this time there are still a number of spots open if there are dispatchers interested in attending.
- This course is covered under grant funds so there will be no fees for food or lodging.
- If anyone is interested, or knows of an interested dispatcher, please contact Connie Catterall.

NENA/APCO

- The 2010 WI-APCO/WI-NENA Training and Award Ceremony is scheduled for Wednesday, April 14, 2010 in Stevens Point. For this event WI-NENA is sponsoring a training by Success Communications. Additional information can be accessed at www.winena.org.
- The Regional Interoperability Council is scheduled to meet on March 25, 2010 in Stevens Point. Each region will be represented on the council, however, a representative for the Southeast region may not have been selected yet.
- OJA is sponsoring the All-Hazards Type III Communications Unit Leader (COML) Training that is scheduled for April 20-22, 2010 in Appleton, WI. Additional information regarding this training session can be accessed at www.fvtc.edu/COML.

9-1-1 Legislation

- At this time, there are no legislatures on board to push forward the 9-1-1 legislation.
- However, Dane County may be looking into some programs that would assist with passing the 9-1-1 legislation. There may be instances where it would take a decent amount of time before the money can be directed back to the counties themselves.
- It is believed that the only way to get 9-1-1 legislation in WI will be through a federal mandate.
- Currently, Congress is looking to sell some frequencies; the FCC is in favor of selling to public safety. However, Congress would prefer to sell frequencies to private industry

where they would be auctioned off to the highest bidder. If this is done, the public sector may be able to make a deal with private providers but it could be expensive.

- There is a WI Bill pending that would prohibit the release of 9-1-1 calls. The amendment will allow the inspection of end-copy transcripts, but language regarding specific details about the transcripts is not included. Currently, transcripts are not typed up for calls but recordings are maintained. If transcripts were requested, extensive amounts of time would need to be spent on typing up the transcripts. One reason agencies would prefer to continue using recordings is because you cannot pick up on inflection or tone from the written transcript.

TIME

- The next SE Region TIME Meeting is scheduled for Wednesday, March 10, 2010. This meeting is being held in conjunction with the first I-94 N/S Freeway Project Mitchell Interchange Tunnels Emergency Response Plan workshop.
- The TIME Program is working to update WisDOT's Emergency Traffic Control and Scene Management Guidelines. Prior to finalization, the draft will be sent out for review and comments.
- The Freeway Service Team (FST) Request for Bid should be issued soon. The TIGER Grant funds for the I-94 East/West resurfacing project were not obtained and it is not anticipated that the project will start in 2010. The FST route to support that project will still be included in the RFB but will likely not be implemented unless alternate funds can be acquired to begin construction this year.
- Intrado will be presenting at the STOC on Thursday, February 25, 2010 at 1:00 pm. The main focus of the presentation will be on Intrado's Next Generation 9-1-1 efforts. Anyone who is interested is more than welcome to attend.

WisDOT Maintenance and Regional Incident Management Coordinators (RIMC)

- Regional Incident Management Coordinators (RIMCs) serve as WisDOT's 24/7 first responder for incidents that involve state-owned infrastructure.
- RIMCs can assist with overseeing traffic control and scene management efforts, assessing and monitoring infrastructure integrity, and coordinating resources.
- In regard to traffic incidents, RIMCs are typically contacted when the STOC is notified of an incident that is blocking a lane or ramp and anticipated to last 2 hours or longer.
- When contacting the STOC, it is better for agencies to overestimate the closure time rather than to underestimate it. This allows for RIMCs to be contacted for response in a timely manner.
- When contacting the STOC, agencies can always request a RIMC response if their assistance is needed regardless of the anticipated duration of the incident.
- When a RIMC is called out, it is helpful for them to have an on-scene contact so that they can obtain a clear understanding of the incident.
- There is a need to increase awareness about the STOC and RIMCs in the dispatching community so that they understand the role of a RIMC and why they would request the phone number of an on-scene contact.
- RIMCs are trying to get State Patrol radios in their vehicles to assist with communications. At this time they are waiting on budgetary approvals.
- County highway departments are looking at layoffs and furloughs due to budgetary constraints.

Interoperability Committee

Goals for 2010

- Develop a multi-jurisdictional communication plan for telecommunicators in the SE Region.
 - Compile and summarize pursuit policies as a baseline for plan development.
 - Identify existing patching capabilities of each agency and incorporate into plan.
- Remain apprised of efforts related to the State Radio System.
 - Connie Catterall will contact Carl Guse to see if he can provide an update at the next meeting.
- Identify alternative communication methods if conventional methods are down.
 - The committee will identify needs and capabilities between different centers.
 - The committee should also look into the possible utilization of regional ITS capabilities. It is important to understand if fiber or radio links could assist with staying connected.
- Identify opportunities to improve data sharing between member agencies and the STOC.
 - Waukesha PD and Kenosha County Communication Center are having trouble with their STOC feeds. Washington, Jefferson and Ozaukee Counties, and Oak Creek PD currently do not have direct feeds from the STOC.
 - Even if counties do not have camera coverage in their area, it may be useful for them to have the feed to see what is happening in counties surrounding them.
- Foster and enhance the relationship between member agencies and DNR Rangers.
 - Forest Rangers, which are different than DNR Wardens, have contacts with State Patrol and Waukesha County Communications; these agencies can assist with contacting a Ranger if needed.
 - The committee may be able to assist with developing a communication protocol for contacts between Rangers and member agencies.

Training and Outreach Committee

Goals for 2010

- Increase membership.
 - Send an e-mail to everyone on the distribution list that includes the 2009 Annual Report, the 10 Year Anniversary Summary and a 2010 dues notice.
 - The e-mail should include an overview of the benefits of membership, including voting rights and reduced training fees.
- Conduct a minimum of two training sessions at low or no cost.
 - Currently looking to hold two trainings in early 2010, one in April and one in May.
 - One day-long class that covers the National Center for Missing and Exploited Children, which would have a small fee and include lunch.
 - The second class would cover reading the new DMV Drivers License Report and provide an overview of the STOC and focus on the roles/duties of RIMCs. This class would only be a half day and would be free.
- Launch and maintain the redesigned SEWCRSG Web site.

New Business

APCO Walk of Heroes Brick Purchase

- As discussed and approved at the holiday luncheon, a brick will be purchased at APCO National. SEWCRSG will purchase an 8"x8" brick for \$100.
- Two examples of what could be printed on the brick were distributed. The following option was selected:
SOUTHEAST WI
COMM RESOURCE
SUPPORT GROUP
CELEBRATES
10 YEARS
1999 - 2009
- Richard Tuma motioned to approve the purchase. Bob Kacmarcik seconded the motion and the motion passed unanimously.

External Hard Drive

- It was determined at the holiday luncheon that it would be beneficial to purchase an external hard drive for archiving all SEWCRSG files.
- A Seagate 1TB hard drive was purchased for \$98.82.

ARES/RACES Radios

- Gary Payne has figured out how to convert old radios, salvaged and given to him for use by the ARES/RACES group.
- Gary will continue working to convert the remaining radios.

Next Meeting

- The next meeting will be on Thursday, April 8, 2010 at the Wisconsin State Patrol - Waukesha Post from 9:30 am to 12:00 pm.

Adjourn

- Richard Tuma motioned to adjourn the meeting and Bob Kacmarcik seconded the motion. The motion passed unanimously and the meeting was adjourned at 11:41 am.



Southeast Wisconsin Communications Resource/Support Group

SEWCRSG Meeting

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9:30 AM – 12:00 PM

Wisconsin State Patrol – Waukesha Post

ATTENDANCE RECORD

Name	Agency	Phone	E-mail
Connie Catterall	Wisconsin State Patrol	(262) 785-4700	connie.catterall@dot.state.wi.us
Wendy Maechtle	Ozaukee County Sheriff's Dept	(262) 284-8459	wmaechtle@co.ozaukee.wi.us
Becky Leigh	Oak Creek Police Dept	(414) 766-7687	rleigh@oakcreekwi.org
Jill Raffay	Washington County Sheriff's Dept	(262) 335-4398	jill.raffay@co.washington.wi.us
Bob Kacmarcik	Racine County Sheriff's Dept	(262) 632-2023	robert.kacmarcik@racinesheriff.org
Richard Tuma	Waukesha County	(262) 446-5095	rtuma@waukeshacounty.gov
Leon Ruder	City of Watertown Police Dept	(920) 206-4208	ruder@watertowncity.org
Eve Malin	HNTB - STOC	(414) 227-2156	emalin@hntb.com
Horace Staples	Kenosha County Sheriff's Dept	(262) 605-5127	hstaples@co.kenosha.wi.us
Joshua Nielsen	Kenosha Joint Services	(262) 605-5007	jdn211@kccjs.org
Kate Beinecke	AT&T	(414) 678-4986	kb5174@att.com
Eugene Neyhart	Menomonee Falls Police Dept	(262) 532-8710	eneyhart@menomonee-falls.org
James Westover	Wisconsin State Patrol	(262) 785-4700	
Brian Jansen	Waukesha Police Dept	(262) 524-3831	bjansen@ci.waukesha.wi.us
Dennis Schmunck	WisDOT - Maintenance/RIMC	(414) 750-1563	dennis.schmunck@dot.wi.gov



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Name	Agency	Phone	E-mail
Katie Belmore	HNTB - STOC	(414) 225-3729	kbelmore@hntb.com
Eric Wagner	Wisconsin Emergency Management	(608) 242-3252	eric.wagner@wi.gov
Bart Tucker	DNR - Ranger	(262) 594-6200	bart.tucker@wi.gov
John Corbin	WisDOT - BHO	(608) 266-0459	john.corbin@dot.wi.gov
Gary Payne	WI ARES/RACES	(262) 594-2795	n9ve@centurytel.net