



## SEWCRSG Meeting

February 8, 2012  
9:30 AM - 12:00 PM  
Waukesha Police Department

### MEETING SUMMARY

---

#### Future Meetings

- **March 21, 2012:** The next SE Region TIME meeting is scheduled for Wednesday, March 21, 2012 from 9:00 am - 12:00 pm at the WisDOT STOC located at 433 West St. Paul Avenue, Suite 300, Milwaukee, WI 53203.
- **Wednesday, April 11, 2012:** The next SEWCRSG meeting is scheduled for Wednesday, April 11, 2012 from 9:30 am - 12:00 pm at the Waukesha Police Department located at 1901 Delafield Street, Waukesha, WI 53186.

#### November 9, 2011 Meeting Summary

- The November 9, 2011 Meeting Summary was distributed and reviewed.
- Jill Raffay motioned to approve the meeting summary. Kate Beinecke seconded the motion and the motion passed unanimously.

#### 2011 SEWCRSG Annual Report

- The draft 2011 SEWCRSG Annual Report was distributed and reviewed.
- Connie Catterall motioned to approve the annual report. Horace Staples seconded the motion and the motion passed unanimously.

#### Treasurer's Report

- A Treasurer's Report for November 8, 2011 to February 8, 2012 was presented. The beginning balance was \$1,023.98. Total income during this period was \$150.00 for dues. Total expenditures during this period was \$20.00 for meeting refreshments. The ending balance was \$1,153.98 with \$69.19 in cash and \$1,084.79 in the checking account.
- Connie Catterall motioned to approve the treasurer's report. Kevin Williams seconded the motion and the motion passed unanimously.

#### Updates

##### WI-TERT

- Connie Catterall provided an update on WI-TERT.
- WI-TERT members hope to participate at the SIMCOM meeting on June 12, 2012.
- The Plan of Action for 2012 is being discussed along with the current vacancy of the state coordinator position which was previously filled by Connie Catterall.
- Connie Catterall provided an update on the WI-TERT basic awareness class.
- The basic awareness class is now a part of the ICS suite and will be available online this year.
- To become a WI-TERT member, it is required to take the basic awareness class and exam.

##### NENA/APCO

- The APCO conference will be held in Stevens Point on April 10, 2012.
- Telecommunicator of the year award nominations are now open. Submit telecommunicator of the year nominees online at [www.wipscom.org](http://www.wipscom.org) by March 16, 2012.

### ***TIME Program***

- Steve Krzynski presented the TIME Program update.
- The Emergency Traffic Control & Scene Management Guidelines are currently being updated and will be finished and printed by the end of March.
- The next SE Region TIME Meeting is scheduled for Wednesday, March 21, 2012 at the WisDOT Statewide Traffic Operations Center.

### ***WisDOT Maintenance/Regional Incident Management Coordinator (RIMC)***

- Dennis Schmunck did not have any updates on WisDOT maintenance or RIMC's.

### ***WisDOT Statewide Traffic Operations Center***

- Connie Catterall advised the STOC is now connected to the CIB TIME System and has a document providing the contact information.
- The STOC is now connected to the Wisconsin Interoperable System for Communications (WISCOM) system. STOC operators will be trained in February. This will be another tool for communication.
- There is a new midnight shift operator at the STOC that started a few weeks ago.

### ***Regional Statewide Communications Interoperability Plan (RSCIP)***

- Wendy Maechtle provided an update on the RSCIP.
- Agencies need to be aware that you must coordinate with Gene Oldenburg to make sure an interoperable plan (TICP) is in place to receive any type of Department of Justice/Office of Justice Assistance (DOJ/OJA) grant money.
- Milwaukee County will be updating their interoperable plan.
- A new interoperable plan form is online that must be filled out to receive grant money.

### ***WISCOM***

- Wisconsin State Patrol is migrating over to the WISCOM system.
- 74 sites are active and Milwaukee and Union Grove turned their WISCOM systems on in the last three weeks.
- The daily user fee will not be put in place until 2015.
- Testing of the WISCOM system will be held on February 16 and 17. WISCOM will not be available during these days.
- Jim Westover reported that as of the meeting, 5,000 radios are active from over 150 agencies.

## **Sub-Committee Breakout Sessions**

### ***Interoperability Committee***

- Gene Oldenburg has started to utilize information from the Wisconsin Interoperability System Exchange (WISE) to populate the Communication Asset/Survey Mapping tool (CASM).
- Gene Oldenburg has been working to develop radio channel naming standards for the region. The Interoperability Committee will contact Gene to find out where he is at updating the radio naming convention and the field guidebook. It will also be recommended that the radio naming convention should be simplistic.
- All agency pursuit policies should be updated; a copy can be sent to Eve Schnell and brought to the next meeting.
- Law enforcement needs training on the basic radio channels, not the whole radio system.

### ***Training and Outreach Committee***

- 'Radio 101' training course
  - If this course is held again, it should be moved to a larger room.

Kate Beinecke is still working to identify how the webinar issues can be resolved. It is still a goal of the committee to host webinars in 2012.

- A test session will be held on February 24, 2012 to verify individuals can access the system.
- Customer Service and Shift Work Training
  - It was recommended that this course be offered again in 2012.
- Warrant Training
  - Watertown attempted to host this training, but did not receive much interest from outside agencies/individuals.
- Outreach
  - SEWCRSG and WI-TERT would like to have a booth at the 2012 WI-NENA Fall Conference and Trade Show and the 38<sup>th</sup> Annual Governor's Conference on Highway Safety.

## **New Business**

A board of directors meeting was held prior to the committee meeting.

### ***2012 Officers***

- Executive officers are elected annually by the board of directors.
- Wendy Maechtle will remain the president.
- Jill Raffay will remain the vice president.
- Becky Leigh will remain the treasurer.
- Jason Bauknecht will be the new secretary.

### ***SEWCRSG Website***

- Wendy Maechtle will renew the website with her credit card and can be reimbursed by the group.

### ***Next Meeting***

- The next meeting is scheduled for Wednesday, April 11, 2012 and will be held at the Waukesha Police Department.

## **Adjourn**

- Kevin Williams motioned to adjourn the meeting. Connie Catterall seconded the motion and the meeting was adjourned at 10:55 am.



## Southeast Wisconsin Communications Resource/Support Group

### SEWCRSG Meeting

Wednesday, February 8, 2012

9:30 AM – 12:00 PM

Waukesha Police Department

### ATTENDANCE RECORD

Name	Agency	Phone	E-mail
Christine Churchill	Dodge County Sheriff's Dept	(920) 386-3726	<a href="mailto:cchurchill@co.dodge.wi.us">cchurchill@co.dodge.wi.us</a>
Suzie Reissmann	Dodge County Sheriff's Dept	(920) 386-3726	<a href="mailto:sreissman@co.dodge.wi.us">sreissman@co.dodge.wi.us</a>
James Pfister	Oconomowoc Police Dept	(262) 569-3250	<a href="mailto:jpfister@oconomowoc-wi.gov">jpfister@oconomowoc-wi.gov</a>
Tom Christensen	Racine County Communications Center	(262) 833-8737	<a href="mailto:thomas.christensen@goracine.org">thomas.christensen@goracine.org</a>
Debbie Ambruso	AT&T	(262) 455-5213	<a href="mailto:da7652@att.com">da7652@att.com</a>
Megan McKeen	Racine County Communications Center	(262) 886-2300	<a href="mailto:megan.mckeen@goracine.org">megan.mckeen@goracine.org</a>
Dennis Schmunck	WisDOT - RIMC/Maintenance	(414) 750-1563	<a href="mailto:dennis.schmunck@dot.wi.gov">dennis.schmunck@dot.wi.gov</a>
Kevin Williams	Walworth County Sheriff's Dept	(262) 741-4621	<a href="mailto:kwilliam@co.walworth.wi.us">kwilliam@co.walworth.wi.us</a>
Jackie Bratz	Racine County Communications Center	(262) 833-8773	<a href="mailto:jacqueline.bratz@goracine.org">jacqueline.bratz@goracine.org</a>
Jill Raffay	Washington County Sheriff's Dept	(262) 335-4398	<a href="mailto:jill.raffay@co.washington.wi.us">jill.raffay@co.washington.wi.us</a>
Horace Staples	Kenosha County Sheriff's Office	(262) 605-5127	<a href="mailto:horace.staples@kenoshacounty.org">horace.staples@kenoshacounty.org</a>
Kate Beinecke	AT&T	(414) 678-4986	<a href="mailto:kb5174@att.com">kb5174@att.com</a>
Connie Catterall	WisDOT – STOC	(414) 702-5563	<a href="mailto:connie.catterall@dot.wi.gov">connie.catterall@dot.wi.gov</a>
Wendy Maechtle	Ozaukee County Sheriff's Office	(262) 284-8459	<a href="mailto:wmaechtle@co.ozaukee.wi.us">wmaechtle@co.ozaukee.wi.us</a>
Jason Bauknecht	Oak Creek Police Dept	(414) 766-7605	<a href="mailto:jbauknecht@oakcreekwi.com">jbauknecht@oakcreekwi.com</a>
Becky Leigh	Oak Creek Police Dept	(414) 766-7687	<a href="mailto:rleigh@oakcreekwi.org">rleigh@oakcreekwi.org</a>

