



SEWCRSG Meeting

Wednesday, June 13, 2012
9:30 AM – 12:00 PM
Waukesha Police Department

MEETING SUMMARY

Future Meetings

- **Wednesday, August 15, 2012:** The next SEWCRSG meeting is scheduled for Wednesday, August 15, 2012 from 9:30 am - 12:00 pm at the Oak Creek Police Department located at 301 W. Ryan Road, Oak Creek, WI 53154.

April 11, 2012 Meeting Summary

- The April 11, 2012 Meeting Summary was distributed and reviewed.
- Kevin Williams motioned to approve the meeting summary. Kate Beinecke seconded the motion and the motion passed unanimously.

Treasurer's Report

- A Treasurer's Report for April 12, 2012 to June 13, 2012 was presented. The beginning balance was \$1,313.10. Total income during this period was \$15.00 for dues. Total expenditures during this period were \$10.96 for the Go Daddy domain name renewal. The ending balance was \$1,317.14 with \$46.23 in cash and \$1,270.91 in the checking account.
- Kevin Williams motioned to approve the treasurer's report. Kate Beinecke seconded the motion and the motion passed unanimously.

Updates

WI-TERT

- Jill Raffay provided an update on WI-TERT.
- A SIMCOM training exercise was held in Jefferson County and 7 WI-TERT team members assisted. Most of the team members were busy throughout the exercise and everything went well.
- A team member in-service, team member training and board meeting will all be scheduled for 2012.

9-1-1 Legislation

- A 9-1-1 legislative committee has been established. The committee consists of 12 members and they will be discussing funding, training standards, and other legislative issues.
- At this time no taxes or positions have been put forth in any legislation.
- Any future legislation must show efficiencies. However, what is classified as efficiency has not yet been defined.
- Approximately 7,000 landlines are being cancelled per month and it can be anticipated that eventually there will no longer be landlines.
- Unless funding and legislation are supported, it is unclear how next generation 9-1-1 can be funded.

NENA/APCO

- It was reported that broadband funding and technology will be coming and the federal government will be requiring a 20% match. Nothing has been finalized so there is limited information at this time.

TIME Program

- The Emergency Traffic Control and Scene Management Guidelines training support materials are continuing to be updated and trainings will be scheduled statewide before the end of the year.
- The Federal Highway Administration (FHWA) will be hosting a TIM workshop on Wednesday, July 18, 2012. Similar workshops have been held nationally and provide attendees with an overview of national best practices and assist with identifying new initiatives.
- The next SE Region TIME Meeting is scheduled for Wednesday, September 19, 2012 at the WisDOT Statewide Traffic Operations Center.

WisDOT Maintenance/Regional Incident Management Coordinator (RIMC)

- One of the WisDOT regions is having its RIMCs do beta testing of the WISCOM radios in their vehicles. Results of this test will determine if WISCOM radios will be installed in RIMC vehicles statewide.
- A webinar for RIMCs was recently held. The webinar provided information on new policies and procedures and allowed RIMCs to ask questions.

Regional Statewide Communications Interoperability Plan (RSCIP)

- Efforts are being made to streamline the naming conventions when data is being entered into the Communication Assets Survey and Mapping (CASM) tool.

WISCOM

- The WISCOM system was operational as of May 1, 2012.
- Currently, 77-78 of the sites are online and it is anticipated that a total of 80 sites will be active. Over 8,000 radios are on the system from about 400 agencies statewide.
- One hundred and five agencies were awarded grants and will receive connectivity of some sort.

Sub-Committee Breakout Sessions

Interoperability Committee

- Channel Naming Standards Recommendation
 - The recommendation has been approved and will be put forth to agencies as guidance to follow when reprogramming radios.
- Talkgroup Naming
 - There have been inquiries into the possibility of changing the naming convention in WISCOM to indicate what system an agency is using (800MHz, VHF, UHF).
 - This alteration is not incorporated into the approved programming policy and should not be utilized.
- Mutual Aid Frequency Coordination Group
 - Many agencies received grants to purchase new radios.
 - As part of the grant requirements, channels had to be named following certain stipulations. In many cases, this naming convention was not followed and now agencies are attempting to rectify the problem instead of losing the funds.
- Technical Talkgroups
 - STAC1 - statewide tactical channel where anyone statewide can hear what is being discussed.
 - RTAC21 - SE region tactical channel.
 - There is still confusion as to what channel to utilize for tactical situations, particularly if an incident is occurring on a regional boundary.

Training and Outreach Committee

- 'Radio 101' training course
 - Two dates proposed for this training are September 12 and September 26. Another option would be to hold the training in late October.
 - The course would still have a command post component but it would be condensed to allow more time for classroom exercises.
 - This will be a full day training with lunch provided. A fee of \$15/attendee is anticipated.
- AT&T Webinars
 - Additional sessions will be scheduled in early fall.
 - Some potential topics are text to 9-1-1 and reviewing phase two accuracy requirements.
- Customer Service and Shift Work Training
 - This course could be held in late October or early November.
 - Because this is only a half day course, we could talk to the trainers and discuss the possibility of holding two sessions in one day.
 - This may be offered as a free training.

New Business

Website

- The WI-TERT domain name was renewed for 1 additional year.

Bylaws

- The SEWCRSG Board of Directors has voted and agreed to incorporate Dodge County as a member on the board. This change should be made in the bylaws.
- The bylaws should also be altered to remove the number of representatives on the board. This statement should be altered to indicate that only one vote per agency represented on the board will be accepted.
- It was suggested to incorporate Office of Justice Assistance (OJA) as a board member. Brian Jansen motioned to add OJA to the board of directors. Becky Leigh seconded the motion and the motion was passed unanimously.

Secretary

- A new secretary needs to be elected.
- This will be discussed further at the next meeting.

Award

- An award to cover the registration and lodging costs for two dispatchers to attend the WI-NENA conference will be provided again this year.
- Individuals applying for the award will need to indicate why they would like to attend the conference and what insight they hope to gain.
- Brian Jansen motioned to provide two scholarships in 2012. Becky Leigh seconded the motion and the motion passed unanimously.

Next Meeting

- The next meeting is scheduled for Wednesday, August 8, 2012 and will be held at the Oak Creek Police Department.

Adjourn

- Becky Leigh motioned to adjourn the meeting. Kevin Williams seconded the motion and the meeting was adjourned at 11:22 am.



Southeast Wisconsin Communications Resource/Support Group

SEWCRSG Meeting

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 Waukesha Police Department

ATTENDANCE RECORD

Name	Agency	Phone	E-mail
Jill Raffay	Washington County Sheriff's Dept	(262) 335-4398	jill.raffay@co.washington.wi.us
Wendy Maechtle	Ozaukee County Sheriff's Office	(262) 284-8495	wmaechtle@co.ozaukee.wi.us
Richard Tuma	Waukesha County Communications	(262) 446-5025	rtuma@waukesha.wi.us
James Westover	Wisconsin Office of Justice Assistance	(608) 228-9684	jamesl.westover@wi.gov
Brian Jansen	Waukesha Police Dept	(262) 524-3921	bjansen@ci.waukesha.wi.us
Kevin Williams	Walworth County Sheriff's Office	(262) 741-4621	kwilliam@co.walworth.wi.us
Erica Grosenick	Dodge County Sheriff's Office	(920) 386-3726	egrosenick@co.dodge.wi.us
Suzie Reissmann	Dodge County Sheriff's Office	(920) 386-3726	sreissmann@co.dodge.wi.us
James Pfister	City of Oconomowoc Police Dept	(262) 568-3250	jpfister@oconomowoc-wi.gov
Kate Beinecke	AT&T	(414) 678-4986	kb5174@att.com
Debbie Ambruso	AT&T	(414) 273-6860	da7652@att.com
Becky Leigh	Oak Creek Police Dept	(414) 766-7687	rleigh@oakcreekwi.org
Jason Bauknecht	Oak Creek Police Dept	(414) 766-7605	jbauknecht@oakcreekwi.org
Eve Schnell	WisDOT - STOC	(414) 227-2156	eschnell@hntb.com
Hugh Morris	Milwaukee County City Campus	(414) 278-2055	hmorris@milwcnty.com